

Operations Manager

Salary circa £40 to 43K depending on experience and qualifications

Full time and Permanent

37.5 hrs on site working flexibly 5 days out of 7 each week

- Minsteracres is an Ecumenical Retreat Centre open to people of all faiths and none set in a beautiful 110-acre estate in Northumberland. We are looking for an Operations Manager to fulfil this leadership role who has a proven track record of leading and developing an effective management team. You will be joining the small staff team and will contribute to the high level of hospitality for which Minsteracres is renowned. We offer a good salary, generous holidays and the option to join our pension scheme. In particular, your role will include the delivery of the strategic vision set by the Board through:
 - The effective supervision of the Management Team
 - Ensuring financial sustainability of Minsteracres
 - Ensuring that everyone who visits, volunteers and works at Minsteracres benefit from a safe, high quality and rewarding experience

To Apply: Further information on this post including job description, background information and application form can be found on our website under 'Vacancies' [here](#)

Closing date for applications: 16th November 2025

Provisional date for interviews: w/b 1st December 2025

Own transport essential.